

## NGĀTI REHUA-NGĀTIWAI KI AOTEA TRUST BOARD

### TRUSTEES' HUI #15, 8 am Tuesday 27 August, 2019 Auckland Council

#### AGENDA

1. KARAKIA/MIHI
2. Trustees In Attendance: TA, BD, KK, VT
3. Apologies: AE (hui)
4. Board Hui Minutes: from Hui #12 and Hui #13 Hui #14, reviewing 9<sup>th</sup>, 12<sup>th</sup> and 15<sup>th</sup> August, 2019
5. Reimbursement of expenses claim form (produced for trustees and to assist with transparency, accountability)
6. Capacity contract with Auckland City (Board invoice sent to and received by Auckland Council)
7. Maori Cultural Heritage Project (money received for trust from the attendance at Auckland City hui of Kelly Klink and Michael Beazley)
8. MACA High Court - Tavake memo to go out Justice Churchman – Trust in place to do work under court orders of Justice Palmer

VT – Board intended to consolidate three MACA High Court claims and bring them all under the trust

9. Independent Election Services – Interested to meet and availability of services, and when. Combined validation hui, running of an agenda, voting processes at an AGM and Proxy forms. Pricing.
10. Roles and responsibilities for Kelly as interim admin: – admin, secretarial duties, support, hui, minutes, correspondence, accounts, invoicing, confidentiality of information etc.

VT – Facebook started – discussion – confirmed that all the trustees have access to facebook as administrators.

KK – Can't access old facebook account. Catherine Munro to cancel old facebook. **TA to action: write to Catherine Munro and request to cancel old facebook**

TA – Facebook. Website – put pictures up of trustees, and intro, contact details. Status of court proceedings. PDF 18<sup>th</sup> December judgement **KK to action: updating website**

KK – Can't access Ngati Rehua email – [info@ngatirehua.com](mailto:info@ngatirehua.com) and [chair@ngatirehua.com](mailto:chair@ngatirehua.com) **TA – to action to get email passwords.**

KK Charities register/return – Nearly completed. Financials are incomplete and concern raised on how this will impact on completing the charities return/register.

TA – Financial records, we are working under the court system - we can only give Charities what we have. **TA to write to Charities Services (CS),**

**explain court supervision of interim trust and provide trust's 2016, 17 & 18 audited financial accounts as interim measure until AGM and elections of new trustees, verification of accounts and full return to CS then. Does not appear to be any employment contracts – TA confirmed Ngaire & Nicola were service contracts. TA to action; XERO to write to Ngaire to send an invitation. Write to XERO with an official (trust board letterhead) letter, also write to Inland Revenue to explain and seek online access.**

**Resolution:** to ask Ngaire Pera and Nicola MacDonald, is there a trust computer? – if so where is it? BD – called Nicola and was advised, Noelene Fortzer had been given the computer to run the Kokako project.

TA – XERO package loaded and accessible. Legal obligation to have a clear database – bank accounts, tax etc.

**Resolution TA:** To get a costings for a good computer, software necessary to administer a trust. Moved: TA, seconded BD, passed unanimous kua mana.

TA – **Kelly to look at costings for computer, programmes (microsoft office, accounting etc).**

TA – Query from George Taylor from Te Papa Atawhai – Advising permit notifications, Mandated and operational representatives – Valmaine Toki and supported by Kelly Klink.

**Resolution:** Tabled letter from George. **TA to action: letter to George Taylor Te Papa Atawhai, Aotea – with following information. Remind/confirm the arrangement we had earlier this year that Valmaine Toki would be the contact for all operational/concession /permit/governance, etc issues related to Te Papa Atawhai on Aotea and Kelly Klink to be support. Trust to be involved in processes w DOC.**  
**Priority: High**

Discussion - VT raised the letter from Minister Mahuta requesting a nominee to sit on the selection body for the Independent Māori Statutory Board –

**Resolution:** Valmaine Toki nominated to sit on the selection panel for the Independent Māori Statutory Board at Auckland City. Moved TA; seconded BD; passed unanimous kua mana.

Letter to be sent prior to August 30.

Meeting adjourned 9.50am – karakia TA