



# Ngāti Rehua Ngātiwai ki Aotea Trust

Ka tangi Tukaiāia ki te moana e haere ana a Ngātiwai ki uta. Ka tangi Tukaiāia ki uta e haere ana a Ngātiwai ki te moana.

## #14 NRNWKA Board AGENDA. Ref:2109- 17

Date and Time:	Friday 17 <sup>th</sup> September 1pm
Trustees:	Opo Ngawaka, Tipi Howe, Taumata Toki, Jeff Cleave, Rosanna Whaanga
Others in Attendance:	Tyne Martin, Pam Armstrong, Marilyn Stephens
Agenda Item	Details
<b>Karakia / Mihimihi</b>	Tipi Howe / Opo Ngawaka
<b>1. Apologies</b>	Nil
<b>2. Previous Minutes</b>	<b>Resolution 1:</b> That the previous minutes (#13) be received and confirmed Moved: Tipi Howe Seconded: Rosanna Whaanga Carried
<b>3. Matters Arising</b>	Nil
<b>4. Conflict of Interest Register</b>	Nil
<b>5. Financials</b>	Summary from Tyne GST return lodged. Jess (Accountant) confirmed the edits and sent through amended drafts. <b>Action 1:</b> Tyne will make contact with Demelza Midgley re insurance and send copy of JFN contract.
<b>6. Status of Actions</b>	<u>Discussion re Previous Actions</u> -Confirm date for a zoom hui re the Marae Chairs and NRNWKA Chair. Entity Structure_–Speak with Zella Morrison and others? Letter to be sent advising that Jeff will remain the lead for the Caluepa initiative in the interim. <i>In progress</i> Letter to Aotea Conservation Park advising that Nicola McDonald is no longer associated with NRNWKA Trust <i>In progress</i>
<b>7. Trust Logo</b>	Discussion on the Trust logo  <b>Resolution 2:</b> That the current logo be replaced with the previous original logo (triangle version)  That the image (triangle) without the wording be approved for use for the Caleupa notice (MBIE)  Moved: Tipi Howe Seconded: Rosanna Whaanga Carried
<b>8. Caleupa Update</b>	Rahui and Controlled area notice – starts Monday morning and finishes 31 November. Tikanga and rangatahi roopu will be in place. <i>Pou take</i> to be placed at



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	<p>Trywhena. Refer papers from Jeff. MPI have said if necessary the CAN notice will be extended. Beach cast needs to be removed. This whole process is a collaborative approach. Our environmental advisor (Hori Parata) clearly communicated the mana whenua perspective.</p>
<p><b>9. Governance Mandate /Representation</b></p>	<p>Important to have clear lines of communication – The Trust is the key point of contact in terms of governance especially with Crown agencies.</p> <p>Questions raised regarding the representation with the Caluepa initiative. The primary contact should have been NRRWKA Trust.</p> <p>Correspondence should be through the Trust email and portfolio holder. Mandate for representation on matters relating to Aotea needs to be clear ie the responsibility lies with the NRRWKA Trust.</p> <p>Discussion on marae / hapu relationship. There will be a meeting between all the respective Chairs.</p> <p>Gratitude for the marae upholding mana whenua space during this period that the Trust have been in court.</p> <p>The Trust Deed on the Charities site is the deed we operate under. Any changes will come through an SGM.</p> <p>Chair noted the importance of marae involvement.</p> <p>Consistency is required moving forward in terms of representation . The Trust is the body that crown agencies need to engage with.</p> <p>A good example is when funders directed COVID queries to the Trust and the Trust supported the Marae to lead out.</p>
<p><b>10. Correspondence</b></p>	<p>All emails forwarded to Trustees.</p> <p><b>Action 2:</b>Letters as per task list to be sent</p>
<p><b>11. Open Meetings</b></p>	<p>Protocols/guidelines for good meetings to be established . Submit comments prior to meeting and/or use chat function, meeting etiquette, advise in advance via agenda where there are agenda items that will be “in committee”. Generally confidential/sensitive matters relate to commercially sensitive discussions and /or personal contracts/matters. Bryn is setting up Microsoft meetings so we will likely switch from zoom to Microsoft meet. To enable a good meeting we can offer an online training session for whanau in advance of the first scheduled open meeting. The open meeting will be scheduled for the first week in October to give time to let whānau know and organise Microsoft teams.</p>
<p><b>12. Tū Mai Taonga</b></p>	<p>Mihi to Nerina for her support collating the feedback for the terms of reference. Welcome Nerina’s ongoing awhi.</p> <p>Richards recommendation supported – No need for the MOU document.</p> <p>Terms of reference document supported- Richard to do final review</p> <p>Other documents deferred to next meeting</p>



<b>13. Policies</b>	Deferred to next meeting
<b>14. IT Update</b>	Deferred to next meeting
<b>15. Funding Update</b>	Deferred to next meeting
<b>16. Portfolio Updates</b>	Deferred to next meeting
<b>17. Thankyou Letters</b>	Deferred to next meeting
<b>18. Next Meeting</b>	Sunday 19 <sup>th</sup> September – 4pm
<b>Karakia Whakamutunga</b>	Meeting closed 3.30pm with a karakia by Tipi Howe
<b>Resolutions Summary</b>	<p><b>Resolution 1:</b> That the previous minutes (#13) be received and confirmed Moved: Tipi Howe Seconded: Rosanna Whaanga Carried</p> <p><b>Resolution 2:</b> That the current logo be replaced with the previous original logo (triangle version)</p> <p>That the image (triangle) without the wording be approved for use for the Caleupa notice (MBIE)</p> <p>Moved: Tipi Howe Seconded: Rosanna Whaanga Carried</p>
<b>Actions Summary</b>	<p><b>Action 1:</b> Tyne will make contact with Demelza Midgley re insurance and send copy of JFN contract.</p> <p><b>Action 2:</b> Letters as per task list to be sent</p>

Minutes to be confirmed: 19 /09/21

To Be Approved: