



#3 NRNWKA Trustee Meeting Minutes Ref: 2108-19

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| Date and Time: | 19 August 2021 Meeting commenced: 3 pm |
| Venue | Zoom Meeting |
| Trustees | Opo Ngawaka, Tipi Howe, Jeffrey Cleave, Rosanna Whaanga, Taumata Toki |
| Other Attendees | Nil |
| Item | Details |
| Karakia / Mihimihi | Opo |
| 1. Apologies | Nil |
| 2. Previous Minutes | <p>Resolution 1</p> <p>That the Minutes be confirmed as true and correct. Moved: Opo Ngawaka Seconded: Jeff Cleve Carried</p> <p>Matters Arising:</p> <p>The minutes referred to the announcement of Opo as the Chair. It is noted that the process of electing the Chair had not been formalized prior to that announcement being made in the meeting.</p> |
| 3. Nomination for Chair | <p>Nomination for Chair</p> <p>Tipi Howe nominated Opo Ngawaka as the Chair for Ngāti Rehua Ngātiwai ki Aotea</p> <p>Rosanna Whaanga and Jeffrey Cleave co-seconded the nomination</p> <p>No other nominations were made.</p> <p>Resolution 2</p> <p>That Opo Ngawaka be appointed as the Chair for Ngāti Rehua Ngātiwai ki Aotea Trust</p> <p>Moved: Tipi Howe Seconded: Rosanna Whaanga Carried Unanimously</p> |
| 4. Structure | <p>Discussion regarding the structure – Options of Co -Chair vs Deputy Chair</p> <p>A Chair and Deputy Chair were agreed as the preferred option.</p> |



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| | <p>Rosanna read a letter from Elaine Ngawaka</p> <p>Nominations for the Deputy Chair</p> <p>Tipi Howe nominated- Jeff Cleave, Rosanna Whaanga and Taumata Toki for the position of Deputy Chair. Taumata declined his nomination.</p> <p>Taumata Toki seconded the nominations for Jeff Cleave and Rosanna Whaanga for the role of Deputy Chair.</p> <p>Voting confirmed as follows: Two votes for Rosanna Whaanga, 1 Abstention</p> <p>Resolution 3: That Rosanna Whaanga be elected as Deputy Chair for Ngāti Rehua Ngātiwai ki Aotea Trust</p> <p>Moved: Opo Ngawaka Seconded: Tipi Howe Carried</p> |
| 5. Role of Secretary | <p>The role of secretary will include minute taking and associated administrative tasks. This will be a voluntary role and can be held by a non -trustee.</p> <p>Nominations for Secretary: Tipi Howe nominated Pam Armstrong Seconded: Rosanna Whaanga</p> <p>No other nominations recieved</p> <p>Resolution 4: That Pam Armstrong be appointed as Secretary for the Ngāti Rehua Ngātiwai ki Aotea Trust</p> <p>Moved: Tipi Howe Seconded: Rosanna Whaanga Carried unanimously</p> |
| 6. Role of Treasurer | <p>Reference to the clause in the Trust Deed that allows for someone other than a Trustee to be appointed to the Secretary or Treasurer role</p> <p>Nominations for Treasurer</p> <p>Tipi Howe nominated Tyne Martin Seconded: Roseanna Whaanga No other nominations recieved</p> <p>Resolution 5: That Tyne Martin be appointed as Treasurer for the Ngāti Rehua Ngātiwai ki Aotea Trust</p> <p>Moved: Tipi Howe Seconded: Rosanna Whaanga Carried Unanimously</p> |
| 7. Administrator Role | <p>Discussion regarding the Administrator role</p> <p>While the workload is unknown at this stage, it is likely to be significant. The decision will be deferred for now.</p> <p>Important to seek funding to support the role however funding streams must be used for the purposes agreed with the respective funders.</p> |
| 8. Expenses | <p>It is important that reasonable expenses for travel be covered Reference to Clause #23 of the Trust Deed.</p> |



Ngāti Rehua Ngātiwai ki Aotea Trust

Ka tangi Tūkaitāia ki te moana e haere ana a Ngātiwai ki uta. Ka tangi Tūkaitāia ki uta e haere ana a Ngātiwai ki te moana.

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| | <p>Elected trustees can exercise a level of autonomy This matter can be deferred to a future meeting Acknowledgement to Mairehau for covering cost of zoom. Resolution 6: That the Trust purchase a zoom license Moved: Tipi Howe Seconded: Taumata Toki Carried Resolution 7: That Mairehau Cleave be reimbursed for the zoom expenses incurred Moved: Tipi Howe Seconded: Taumata Toki Carried</p> |
| 9. Financial Status | <p>Balance as 18/8/21 is \$36,131.56 in the operational account. There are nominal amounts in five other accounts. Outstanding accounts need to be paid. Invoices and reimbursements will need to be collated and checked ready to be passed at the next meeting.</p> |
| 10. Karakia Whakamutunga | <p>Opo Ngawaka Closed: 5.30pm</p> |
| 11. Summary of Resolutions | <p>Resolution 1 That the Minutes be passed as true and correct. Moved: Opo Ngawaka Seconded: Jeff Cleve Carried</p> <p>Resolution 2 That Opo Ngawaka be appointed as the Chair for Ngāti Rehua Ngātiwai ki Aotea Trust Moved: Tipi Howe Seconded: Rosanna Whaanga Carried Unanimously</p> <p>Resolution 3: That Rosanna Whaanga be elected as Deputy Chair for Ngāti Rehua Ngātiwai ki Aotea Trust Moved: Opo Ngawaka Seconded: Tipi Howe Carried</p> <p>Resolution 4: That Pam Armstrong be appointed as Secretary for the Ngāti Rehua Ngātiwai ki Aotea Trust Moved: Tipi Howe Seconded: Rosanna Whaanga Carried unanimously</p> <p>Resolution 5: That Tyne Martin be appointed as Treasurer for the Ngāti Rehua Ngātiwai ki Aotea Trust Moved: Tipi Howe Seconded: Rosanna Whaanga Carried Unanimously</p> <p>Resolution 6: That the Trust purchase a zoom license Moved: Tipi Howe Seconded: Taumata Toki Carried</p> <p>Resolution 7: That Mairehau Cleave be reimbursed for the zoom expenses incurred Moved: Tipi Howe Seconded: Taumata Toki Carried</p> |



Ngāti Rehua Ngātiwai ki Aotea Trust

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12. Next Meeting

Sunday 22nd August 3 pm

Minutes Confirmed:

Opo (Lewis) Ngawaka - Chairman

Date: 27th August, 2021