



#5 NRNKA Trust Meeting Minutes

Ref:2108- 25

Date and Time:	25 August 2021 Meeting commenced: 6.00 pm					
Venue	Zoom Meeting					
Trustees	Lewis (Opo) Ngawaka, (6.45pm) Taumata Toki, Rosanna Beazley Whaanga, Jeffrey Cleave, Grant (Tipi) Howe					
Attendees	Tyne Martin, Pam Armstrong					
Item	Details					
AGENDA	<ul style="list-style-type: none"> - Apologies - Previous Minutes - Confirm # 3 Minutes 18 August – - Confirm # 4 Previous Minutes and Matters arising - Action Table 1 Previous Meeting 22 Aug - Action Table August 12 Meeting - Update on Tu Mai Taonga - Financials - <u>General Business</u> - Blue Light Filming - Culerpa weed - CVA application - IT assistance for website - Species Name - Work Plan 					
1. Apologies	Nil					
2. Previous Minutes	<p>Resolution 1 That the written minutes 18 August be received and confirmed Moved: Jeff Cleave Seconded: Tipi Howe Carried</p> <p>Resolution 2 That the previous minutes 22 August be received and confirmed Moved: Jeff Cleave Seconded: Taumata Toki Carried</p> <p>Matters Arising: Nil</p>					
3. Action Points 22 August	Action Points as per previous meeting, noted as completed					
4. Action Points Reviewed August 12th Minutes	<p>Review of Priority Actions from the Minutes August 12th</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 30%; text-align: center;">Priority Actions</td> <td>Priority Actions /updates:</td> </tr> <tr> <td style="text-align: center;">Charities Office</td> <td></td> </tr> </table>		Priority Actions	Priority Actions /updates:	Charities Office	
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Ngāti Rehua Ngātiwai ki Aotea Trust

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	<p>Letters to update changes</p> <p>Signatories Kiwibank</p> <p>IRD</p> <p>Accountants</p> <p>Capacity Contract</p> <p>Macca</p> <p>Notification Letters</p> <p>2015-2018 Accounts</p> <p>Taku Tai Moana</p> <p>Memo to Judge</p> <p>Transition</p>	<ul style="list-style-type: none"> Remove old trustees and add new trustees with Charities Office- All info to be given to Kelly. Rosanna and Tipi to complete. <i>Confirmed</i> Update letters to advise of new duly elected trustees: Tavake has started the process. Includes Office of Treaty Settlements and Auckland Council. Letters will include relevant information and an update. Tavake will cc new trustees in to the respective letters. <i>Completed</i> Signing Authority on Accounts: Need to change over authorities at Kiwibank. <i>Incomplete due to covid</i> IRD- Primary and secondary persons to be confirmed with IRD-<i>Awaiting response from Bruce</i> William Buck Ltd are the accountants – <i>Jess Thorne is the key contact- Tyne to engage. Quotes will be sought before a decision is made</i> Capacity Contract with Auckland City Council – Letter to Council. – <i>Introduction Letter from Pam (Refer email forwarded by Jeff) Jeff to extend an invite to Tipa.</i> Macca Application – <i>Valmaine is key contact</i> Advise agencies that Nicola McDonald has no mandate re Ngati Rehua Ngatiwai ki Aotea. Tavake to compile list of all the key bodies.- <i>Tavake has sent letters. Chair to prepare the additional letters with assistance from Richard.</i> 2015-2018 Trust accounts will need auditing given the recent information that James Nair is a Chartered accountant, not an Auditor – <i>Assigned toTyne</i> Taku Tai Moana – Advise Justice Churchman that new trustees are in place.- <i>Tavake has completed. Looking to amalgamate claims under the Trust- Valmaine working on this.</i> Memo to be sent to Judge from Tavake on Election results – This will include all names and voting results - <i>Completed</i> Tavake has communicated to Justice Duffy that he wants to organize an orderly transition that is clear and transparent- <i>Completed</i>
<p>5. Additional Actions</p>	<p>Representation on Boards – to be considered by the Trustees. There are formalities and processes that will need to be followed. This will be discussed at next meeting</p>	



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	<p>Action 1: That the list of representative bodies be collated with a priority on the key groups- Taumata and Jeff to email details</p> <p>Action 2: Opo to liaise with Richard regarding the letters of introduction- Pam to follow up</p>
6. Financials	<p>Approval of Payments</p> <p>Resolution 3: That the payments as per the schedule presented with the exception of the travel reimbursement be approved</p> <p>Moved: Jeff Cleave Seconded: Taumata Toki Carried</p> <p>Action 3: Tyne to advise Kelly that she can be paid at a higher rate of 79 cents per km</p>
7. Internet - Connectivity	<p>Action 4: Tyne to research costs and speak with Morton re upgrade on connectivity and communications for those on Aotea</p>
8. Tū Mai Taonga	<p>Following the meeting held today the Chair reported that based on legal advice there could only be one governance body. NRNWKA will be the mandated entity to receive and distribute funds. Governance will sit with NRNWKA. Sub committee / Steering group will include Marae and Community.</p> <p>Action 5: Jeff, Tipi and Taumata would like to see written confirmation of what was agreed at the Tū Mai Taonga meeting/minutes. Pam to request via email Final hui tomorrow at 3.30pm. Subject to written confirmation of the above as reported by the Chair and Deputy Chair, the Trustees give approval. If this is to the contrary they do not approve.</p>
7. Filming Request	Blue Light Filming Request – Defer to the next meeting
8. Culerpa weed	<p>Have MPIE taken any steps to address the weed? Jeff responded that nothing will happen in the short term. Jeff is happy to keep the Trust informed. Important that our voice is heard. Jeff has done what's important by taking the kaumatua along. Controlled area notice /Rahui to be discussed.</p> <p>Resolution 4: That Jeff be the lead in matters related to the Culerpa weed. Moved: Taumata Toki Seconded: Opo Ngawaka Carried</p> <p>Action 6: Jeff and Opo to prepare a letter to MBIE re the Culerpa weed, from the Trust</p>
9. CVA application	Valmaine asked Opo to look at the site. This is a wahi tapu site. Opo has recommended that the application be approved ie to move the house to the eastern side and the shed moved behind the Pohutukawa. This decision was deferred to the next meeting
10. IT assistance	<p>Resolution 5: That Bryn be confirmed as the Lead for all IT matters including the website for the Trust subject to his acceptance of the voluntary role Moved: Jeff Cleave Seconded: Tipi Howe Carried</p>
11. Species Name	Deferred to the next meeting
12. Minutes	<p>Resolution 6: That Confirmed minutes be circulated to registered beneficiaries upon request. Moved: Jeff Cleave Seconded: Opo Ngawaka Carried</p>



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<p>13. Length of Meetings Unstable internet connection</p>	<p>Aim for future meetings to be completed within an hour and a half. It was suggested that if Tyne exited the meeting after the Financial report this may help the connectivity. When too many people are on the zoom with 3 G it can be unstable. Action 7: IT advise to be sought on a possible solution.</p>
<p>14. Karakia Whakamutunga</p>	<p>Meeting concluded 8.30pm with karakia from Opo</p>
<p>15. Summary of Resolutions</p>	<p>Resolution 1 That the written minutes 18 August be received and confirmed Moved: Jeff Cleave Seconded: Tipi Howe Carried</p> <p>Resolution 2 That the previous minutes 22 August be received and confirmed Moved: Jeff Cleave Seconded: Taumata Toki Carried</p> <p>Resolution 3: That the payments as per the schedule presented with the exception of the travel reimbursement be approved Moved: Jeff Cleave Seconded: Taumata Toki Carried</p> <p>Resolution 4: That Jeff be the lead in matters related to the Culerpa weed. Moved: Taumata Toki Seconded: Opo Ngawaka Carried</p> <p>Resolution 5: That Bryn be confirmed as the Lead for all IT matters including the website for the Trust subject to his acceptance of the voluntary role Moved: Jeff Cleave Seconded: Tipi Howe Carried</p> <p>Resolution 6: That Confirmed minutes be circulated to registered beneficiaries upon request. Moved: Jeff Cleave Seconded: Opo Ngawaka Carried</p>
<p>16. Summary of Actions</p>	<p>Timeframe: To be completed prior to next meeting</p> <p>Action 1: That the list of representative bodies be collated with a priority on the key groups- Taumata and Jeff to email details, prior to next meeting</p> <p>Action 2: Opo to liaise with Richard regarding the letters of introduction- Pam to follow up</p> <p>Action 3: Tyne to advise Kelly that she can be paid at a higher rate of 79 cents per km</p> <p>Action 4: Tyne to research costs and speak with Morton re upgrade on connectivity and communications for those on Aotea</p> <p>Action 5: Jeff, Tipi and Taumata would like to see written confirmation of what was agreed at the Tū Mai Taonga meeting/minutes. Pam to request via email Final hui tomorrow at 3.30pm. Subject to written confirmation of the above as reported by the Chair and Deputy Chair, the Trustees give approval. If this is to the contrary they do not approve.</p>



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	<p>Action 6: Jeff and Opo to prepare a letter to MBIE from the Trust</p> <p>Action 7: IT advise to be sought on a possible solution.</p>
17. Next Meeting	Wednesday 1 st September 5pm
18. <u>Next Agenda</u>	<p><u>Standing Agenda Items TBC</u></p> <ol style="list-style-type: none">1. Apologies2. Financials3. Previous Minutes and Matters Arising4. Actions from Previous meeting <p><u>Deferred items</u></p> <ol style="list-style-type: none">5. Filming Request6. CVA Application7. Species Name <p><u>General Business</u></p>

Minutes Confirmed:

Opo (Lewis) Ngawaka - Chairman

Date: 27th, August, 2021