



## #20 NRNKA Trust Meeting Ref:181021

Date and Time:	Monday 18 <sup>th</sup> October 2021 5.30pm
Trustees Secretary and Treasurer	Opo Ngawaka, Tipi Howe (joined 6.30pm), Taumata Toki, Rosanna Whaanga, Jeff Cleave Pam Armstrong Tyne Martin (joined 6.30pm)
Joined second part of the meeting	Marilyn Stephens
Tu Mai Taonga Team	First part of meeting – Tu Mai Taonga
<b>Agenda Item</b>	<b>Details</b>
<b>Karakia / Mihimihi</b>	Welcome and Introductions to Tu Mai Taonga team
<b>Tu Mai Taonga Meeting with Technical Team</b>	The first part of the meeting was with the Tu Mai Taonga Technical Team This was followed by the usual Trust meeting business
<b>1. Tu Mai Taonga Presentation</b>	Introduction of the Tu Mai Taonga team, Presentation (Mihi to Makere and Tim for the powerpoint) Refer to the update from Jo and the ppt. Discussion on the key points. Mel spoke to the feasibility cultural framework JFN funding – Good news is that there are only minor changes required and the contract should be ready to come over in the next week or so. PF2050 funding – focus is on the eradication, building new and better ways, innovation, feeding back learnings for further development. Expectation to invest in innovative use of technology. Mel spoke about Mahurangi pest eradication and technology. Jo is also familiar with some of the latest technologies that could be recommended. Communication in areas such as at Paparahi is a potential issue. Feasibility needs to be completed before next traunch of funding. Employment discussion. This project is on the DOC land areas Keeping the community informed is important Mihi to the Tu Mai Taonga team for keeping the Trust up to date
<b>2. Apologies</b>	Nil
<b>3. Previous Minutes</b>	<b>Resolution 1</b> That the previous minutes (#19) be received and confirmed Moved: Taumata Toki Seconded: Tipi Howe Carried
<b>4. Matters Arising</b>	Previous Minutes to reflect ( re End dates for Tu mai taonga) – Taumata’s preference for end date of staff was for the 30 December
<b>5. Financial Report</b>	GST return filed. <b>Action 1:</b> Tyne to work on a recruitment policy



# Ngāti Rehua Ngātiwai ki Aotea Trust

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	<p>New Bank account – Need Trust Deed, identification and each Trustee must present at the bank in person. Ideally all at the same time.</p> <p><b>Action 2:</b> Nerina will assist and check the process with the Bank Tyne as the Treasurer can be an administrator to load payments Tyne is following up on the invoice for the Rat trapping</p>
<b>6. Conflict of Interest</b>	<p>Jeff advised he has a paid role as an ambassador till 31<sup>st</sup> November (\$25 an hr) on the Caluerpa project. He was recommended by Motairehe marae and appointed by MPIE. This is not a NRRWKA Board appointed role, however it is registered as a perceived conflict of interest, as he is a member of the Caluerpa steering group representing NRRWKA.</p>
<b>7. Correspondence</b>	<p>As per emails</p>
<b>8. Status of actions</b>	<p><b>1:</b> Jeff will follow up details for Rat trapping invoice and then Tyne will organise.- <i>Completed. Valmaine has sent details of contract</i></p> <p><b>2:</b> Pam to advise Tavake that Tipi needs the code and keys to uplift files from Storage King and secure them at his place -<i>Completed</i></p> <p><b>3:</b> Rosanna to confirm if she will attend MCHP Governance Hui on Wednesday 20 October 2021- <i>Completed – Opo and Rosanna to attend</i></p> <p><b>4:</b> Tyne to discuss with Tavake implications for bank approvals. - <i>Completed</i></p> <p><b>5:</b> Advise whanau that information will be provided by the NRRWKA Trust to keep landowners and other key stakeholders informed by way of newsletters. When the steering committee is confirmed, they will have a communications plan to ensure that processes are in place for all information channels. <i>In progress</i></p> <p><b>6:</b> Pam to send a support letter and advise the Aotea Trap library that any matters that may impact on tangata whenua must be communicated back to the Trust. <i>Completed</i></p> <p><b>7:</b> Opo to source the detail of the Station Rock Rd consent application, then Don and Ken will pick this up. <i>Completed</i></p> <p><b>8:</b> Pam to send email to Geographic Board and advise that Opo and Jeffrey will look at specific names relevant to Aotea. <i>Completed</i></p> <p><b>9:</b> DOC to be advised of NRRWKA support for marine mammal filming application. <i>Completed</i></p> <p><b>10:</b> Invitation to be extended to Ngatiwai Kahui Kaumatua Chair for meeting 14/10 <i>Completed – This was a good meeting with very good support moving forward. Monthly meetings to follow.</i></p>
<b>General Matters</b>	
<b>9. Support Letter to Motairehe Marae /Ltd</b>	<p>Agreement for a letter of support for Motairehe Marae / Motairehe Ltd. Noted that the letter will be supportive but cannot include any binding statements.</p> <p><b>Action 3:</b> Pam to prepare a draft support letter for Motairehe marae/ltd for the Boards approval.</p>
<b>10. Sea Change Tai Timu Tai Pari - Tikapa Moana/Te Moananui-ā-Toi</b>	<p>Sea Change Tai Timu Tai Pari - Tikapa Moana/Te Moananui-ā-Toi - Government response strategy.</p> <p><b>Action 4 :</b> Opo will need to look at this Sea change take and find out more detail around the mapping and strategy. Protective mechanisms for Aotea are important.</p>
<b>11. Ambassador Programme</b>	<p>Ambassador Programme – Email from Kawa Chair re positions Refer Jeffs report and conflict of interest register</p>



<p><b>12. Council Engagement</b></p> <p><b>Consents Process</b></p>	<p>What is the Consents Process for NRNWKA Trust?          Email request comes into the Trust and is acknowledged          Secretary logs it and then forwards info to the Chair          The Chair assigns out to members of the working RM team          Note: Working RM team –Don, Ken, Rodney, Valmaine, Kelly          The working RM team members that are assigned, determine the scope of the work          This scope is then referenced against the schedule of fees and agreed.          Payment will be on an hrly rate          Report / documentation comes back to the Board Secretary for filing and for the Treasurer to charge out to the relevant persons          When the Trust receives payment, the Treasurer pays the working RM team invoices          Note: A percentage goes to the Trust for managing the process          Report gets filed.</p>
<p><b>13. Visitor Information Centre</b></p>	<p>Visitor Information Centre –This is an opportunity for a tikanga matauranga perspective as a first engagement. Invitation for us to take the reigns and engage with Destination Great Barrier. Very positive meeting. Next step forward is deciding on the commitment and meeting with Destination Great Barrier. This is a small initiative but it still requires attention and activation. 30 k available for this.  <b>Action 5:</b> Taumata to progress on Visitor Information centre and feedback at future meeting</p>
<p><b>14. COVID Vaccination Drive</b></p>	<p>Email from NWTB re COVID Vaccination  <b>Action 6:</b> Opo to speak with Aotea Health and then feedback can be passed on to NWTB. The uptake of vaccinations may be lower than we think.          Any support around education would be useful</p>
<p><b>15. Other General Matters?</b></p>	<p>Date for first open meeting will be the first Monday of each month  <b>Action 7:</b> Portfolio updates with pics needed by the weekend for the monthly newsletter</p>
<p><b>16. Marutuahu – Request for info</b></p>	<p>Reminder from Marilyn about Marutuahu overlapping claims. Tania McPherson is looking for any info/docs that may assist.</p>
<p><b>Portfolio Reports</b></p>	
<p><b>17. Update from Opo</b></p>	<p>Update on Chairs meeting and other matters</p>
<p><b>18. Update from Rosanna</b></p>	<p>Rosanna and Opo will attend upcoming Mana Whenua meetings</p>
<p><b>19. Update from Jeff</b></p>	<p>Bio security person is on the island. Whakatau at Motairehe. Needs knowledge around space. Ambassador roles can be reviewed after 31 November. \$25 hr. In the interim Motairehe Marae put forward Jeff for the role. Jeff has helped orientate the bio security person. Conflict of interest registered. Kawa marae are yet to put forward a name.</p>



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	<p>Honorary fisheries officer roles will be available. Ambassador roles (part time) post 1 Dec will also be available. If people have names of whānau looking for part time work please advise. Roles can be advertised on the respective websites.</p> <p>Currently educating the locals and keeping everyone updated</p> <p><b>Action 8:</b> Where there is work opportunities and NRRWKA have some awareness of these opportunities, then it should be advertised on our NRRWKA page. Jeff will get more detail on the upcoming opportunities and then these can be advertised.</p>
<b>20. Update from Taumata</b>	<p>Local Board has a Comms team and has asked about a logo</p> <p>Can we design something under Ahu Moana theme for the logo?</p> <p><b>Action 9:</b> Taumata to send his sample logo</p>
<b>Date: Next meeting</b>	5.30pm every Monday
<b>Karakia Whakamutunga</b>	Meeting closed 9 pm with karakia from Taumata
<b>Summary of Resolutions</b>	<p><b>Resolution 1</b></p> <p>That the previous minutes (#19) be received and confirmed</p> <p>Moved: Taumata Toki Seconded: Tipi Howe Carried</p>
<b>Summary of Actions</b>	<p><b>Action 1:</b> Tyne to work on a recruitment policy</p> <p><b>Action 2:</b> Nerina will assist and check the process with the Bank</p> <p><b>Action 3:</b> Pam to prepare a draft support letter for Motairehe marae/ltd for the Boards approval.</p> <p><b>Action 4 :</b> Opo will need to look at this Sea change take and find out more detail around the mapping and strategy. Protective mechanisms for Aotea are important.</p> <p><b>Action 5:</b> Taumata to progress on Visitor Information centre and feedback at future meeting</p> <p><b>Action 6:</b> Opo to speak with Aotea Health and then feedback can be passed on to NWTB. The uptake of vaccinations may be lower than we think. Any support around education would be useful</p> <p><b>Action 7:</b> Portfolio updates with pics needed by the weekend for the monthly newsletter</p> <p><b>Action 8:</b> Where there is work opportunities and NRRWKA have some awareness of these opportunities, then it should be advertised on our NRRWKA page. Jeff will get more detail on the upcoming opportunities and then these can be advertised.</p> <p><b>Action 9:</b> Taumata to send his sample logo</p>

Minutes confirmed. Chair: Opo Nawaka