



## #21 NRNWKA Minutes Ref:011021

Date and Time:	Monday 1 <sup>st</sup> Nov 2021 5.35pm
Trustees to attend Secretary and Treasurer To attend	Opo Ngawaka, Tipi Howe, , Rosanna Whaanga, Jeff Cleave (attended till 7.15pm) Taumata Toki (attended till 7.15pm) Pam Armstrong (joined 5.45pm) Tyne Martin
Others invited	Marilyn Stephens Jo Ritchie Richard Harrison
Tu Mai Taonga Team	First part of meeting – Tu Mai Taonga
<b>Agenda Item</b>	<b>Details</b>
<b>Karakia / Mihimihi</b>	Opo Ngawaka
<b>1. Tu Mai Taonga Update from Project Team</b>	Confirmation of funding JFN Concerns raised re korero / speculation out in the community Positions to fill before Christmas- 2 skills analysis roles and monitoring work Set up Steering Committee as a priority Feasibility report is on track Transparency and how that is perceived by the community is important Messaging that is not positive needs to be mitigated. There is discourse going on that is not clear. This becomes a risk. Statement: There have been no ‘on the side’ lining up jobs or ‘head hunting’ from the Tu Mai Taonga project. Important to keep comms up. Tu Mai Taonga website needs update. Put key points on the landing page – Makere to prepare and send to Pam
<b>2. Tu Mai Taonga</b>	Do we (NRNWKA) have a lead for Tu Mai Taonga? Rosanna, Jo and Makere met last Thursday re the feasibility. Rosanna will meet weekly to discuss any issues that arise until the Steering group is in place. When do funds transfer over? JFN contract – Refer application for the emails The other contract needs issues to be worked through with the lawyers. (Refer Richards email)
<b>3. Apologies</b>	Nil
<b>4. Previous Minutes</b>	<b>Resolution 1</b> That the previous minutes (#20) be received and confirmed Moved: Opo Ngawaka Seconded: Jeffrey Cleave Carried
<b>5. Matters Arising</b>	Nil
<b>6. Financial Report</b>	<b>Resolution 2</b> That the Invoice for trapping as tabled be approved for payment



# Ngāti Rehua Ngātiwai ki Aotea Trust

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	<p>Moved: Jeffrey Cleave    Seconded: Rosanna Whaanga    Carried</p> <p>Tyne has received the Resource Management schedule. It's a flat rate of \$65 an hour. Document in principle is supported but not the rates schedule. Tyne is recommending a different payment schedule. Trust can have a set admin fee regardless of small, medium or large. Hourly rate for kaimahi and travel 75/25% split suggested but rates may vary depending on need.</p> <p><b>Action 1:</b> Tyne to prepare a draft schedule for resource management fees Dates for first transfer of funding. Will need to select one of the kiwibank accounts for now given the Covid constraints. Tyne to set up a xero account file</p>
<p><b>7. Tu Mai Taonga Steering Group</b></p>	<p>Confirmation of the Tu Mai Taonga Steering Group -</p> <p>3 mana whenua reps – NRNWKA 1 member who will be Steering Committee Chair, Kawa Marae – Matthew Ngawaka, Motairehe Marae- Darren Cleave</p> <p>3 Community reps:</p> <p>Aotea Local Board rep – Izzy Fordham</p> <p>Process for deciding the two community reps as per the guidelines</p> <p>Excellent nominations in terms of knowledge and experience.</p> <p>After a considered process (including the number of nominations received for respective names) the following names were put forward by the Board: Kate Waterhouse and Judy Gilbert</p> <p>Funder reps can also sit in on the Steering group meetings</p> <p>Recommendation/nomination from Rosanna and Tipi that Opo be the NRNWKA rep.</p> <p>Note: Taumata and Jeff's input will be sought before the Board representation and Sub Committee is confirmed.</p> <p><b>Action 2:</b> That Richard communicate /advise 'Sub committee' is the correct term not Steering Committee. Seek Richards advice on this.</p> <p><b>Action 3:</b> Advise Marae representatives that where conflict of interest arises regarding awarding of contracts they cannot vote.</p> <p><b>Action 4:</b> Pam to prepare communications in association with Makere/Jo and embargo till Board are ready to release.</p> <p>Note: Jeff and Taumata were not present for parts of the discussion having left at 7.15pm</p>
<p><b>8. Update</b></p>	<p>Treaty Settlement - 12<sup>th</sup> November meeting will likely be via zoom</p> <p>VIC- Visitor Information Centre, Hui with Destination GT Barrier Island – Discussed lease agreement and financials as well as funding opportunities. Any ideas of what we can do in this space. It is an opportunity to leverage other commercial opportunities. Any thoughts for renaming in Te Reo Maori.</p>
<p><b>9. Conflict of Interest</b></p>	<p>Nil</p>
<p><b>10. Correspondence</b></p>	<p>As per emails</p>
<p><b>11. Status of actions</b> <b>12. Other updates</b></p>	<p><b>Deferred to next meeting</b></p> <p><b>Action 1:</b> Tyne to work on a recruitment policy</p> <p><b>Action 2:</b> Nerina will assist and check the process with the Bank</p> <p><b>Action 3:</b> Pam to prepare a draft support letter for Motairehe marae/ltd for the Boards approval.</p>



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	<p><b>Action 4:</b> Opo will need to look at the Sea change take and find out more detail around the mapping and strategy. Protective mechanisms for Aotea are important.</p> <p><b>Action 5:</b> Taumata to progress mtg with Visitor Information centre and feedback at future meeting</p> <p><b>Action 6:</b> Opo to speak with Aotea Health and then feedback can be passed on to NWTB. The uptake of vaccinations may be lower than we think. Any support around education would be useful</p> <p><b>Action 7:</b> Portfolio updates with pics needed by the weekend for the monthly newsletter</p> <p><b>Action 8:</b> Where there is work opportunities and NRRWKA have some awareness of these opportunities, then it should be advertised on our NRRWKA page. Jeff will get more detail on the upcoming opportunities and then these can be advertised.</p> <p><b>Action 9:</b> Taumata to send his sample logo</p>
<b>Date: Next meeting</b>	5.30pm next Monday
<b>Karakia Whakamutunga</b>	8pm

<b>Resolutions Summary</b>	<p><b>Resolution 1</b> That the previous minutes (#20) be received and confirmed Moved: Opo Ngawaka    Seconded: Jeffrey Cleave    Carried</p> <p><b>Resolution 2</b> Invoice as tabled approved Moved: Jeffrey Cleave    Seconded: Rosanna Whaanga    Carried</p>
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