



Ngāti Rehua Ngātiwai ki Aotea Trust

Ka tangi Tukaiāia ki te moana e haere ana a Ngātiwai ki uta. Ka tangi Tukaiāia ki uta e haere ana a Ngātiwai ki te moana.

#24 NRNWKA Board Minutes Ref:221121

Date and Time:	Monday 22nd Nov 2021 5.30pm
Trustees	Opo Ngawaka, Tipi Howe, Taumata Toki (left meeting 8.30pm), Rosanna Whaanga, Jeff Cleave (left meeting early)
Others	Pam Armstrong, Tyne Martin, Marilyn Stephens,
Tu Mai Taonga	Deferred to next week (Refer report)
Agenda Item	Details
Karakia / Mihimihi	Opo Ngawaka
Manuhiri	<p>Presentation and discussion on naming rights regional Parks Aotea by Dawn Bardsley and colleagues from Te Kete Rukuruku Regional Service Planning, Investment and Partnerships, Auckland Council. A copy will be available to the Trust</p> <p>Action 1: Opo to contact Ms Byrt re naming rights</p>
Standing Agenda Items	
1. Apologies	Nil
2. Previous Minutes	<p>Resolution 1 That the previous minutes (#23) be received and confirmed Moved: Opo Ngawaka Seconded: Rosanna Whaanga Carried Note: Taumata has not had access to the minutes and therefore cannot comment on accuracy of the minutes and Jeff was not present at the last meeting</p>
3. Matters Arising	Nil
4. Financial Report	<p>Resolution 2 That the invoice payment for Storage King be approved Moved: Jeff Cleave Seconded: Tipi Howe Carried</p> <p>Resolution 3 That the insurance quotes as tabled be accepted, subject to the review of the advisor – Richard Harrison Moved: Jeff Cleave Seconded: Tipi Howe Carried</p> <p>Resolution 4 That Pam Armstrong be reimbursed at a later date when banking limitations permit for payment of the Invoice re trapping Moved: Jeff Cleave Seconded: Opo Ngawaka Carried</p> <p>Action 1: Tyne to check with the interim Trustees for the CVA payment schedules.</p> <p>Statement of works council was signed and returned Aperhama and Bruce willing to assist as current second bank signatories, however this is currently not possible due to bank constraints. Tipi and Rosanna will both approach Kiwibank to try get added as soon as restrictions allow.</p>



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5. Conflict of Interest	Nil
6. Correspondence	As per emails
7. Status of actions	<p>Deferred actions</p> <p>1: Confirm if community nominees have accepted nominations and then progress to confirming invitation to be on the sub committee- <i>Letter sent 15/11 Follow up. All 3 confirmed.</i></p> <p>2: Seek confirmation from Kawa and Motairehe of representatives by this Friday 19th. - <i>Kawa confirmed 21/11 Motairehe has 2 names. This will need to be checked as it may not comply with the TOR.</i></p> <p>3: A letter of objection re the Sea Change will be drafted as there has been no discussion with NRNWKA. Taumata will look into the cross claims.</p> <p>5: Confirm the Tieke translocation. Needs to be a board wide approach.</p> <p>6: As an interim measure, process the 8 registrations until such time as the new committee is established. Aim to have these completed by the end of the week Hemo to be contacted to help support the process until such time as a new validation Komiti is appointed, following a kaumatua hui when Covid restrictions allow</p>
Reports and Scheduled Agenda Items	
Code of Conduct	<p>The Code of Conduct process is in the review process.</p> <p>Action 2: Taumata has added to the code of conduct policy and will send as a google doc for all trustees to input and consider with a view to approve at the next meeting.</p>
Tu mai Taonga	<p>Withdrawal from Environmental Portfolio</p> <p>Jeff stated that he will completely support the Tū mai taonga Steering Committee but will stand aside from the environmental portfolio as a result of the choices that the Trust has made around the Steering committee. Jeff wished Opo the best of luck. <i>"I formally step aside from this (environmental portfolio) and will focus on infrastructure and also do some work with Taumata".</i></p> <p>At this point Jeff exited the meeting for a prior engagement.</p> <p>The Trustees noted the importance of having a korero with Jeff so that he is not carrying 'mamae' and that he be supported in a pathway forward. The Chair will give him time and then have a korero with him.</p> <p>Approve introduction paragraph for TOR – Taumata and others will look over this and give feedback. Tipi noted that while he is not entirely happy with the TOR he accepts it has been through a process including due diligence from Richard.</p> <p>The background document will provide information about Ngāti Rehua Ngātiwai ki Aotea. Marilyn noted that this must also reflect Ngātiwai. Rosanna and Pam to work on this document.</p> <p>Orientation to the Kaupapa of "Ngāti Rehua Ngātiwai ki Aotea led" for the Steering group – Rosanna and other names to be identified for this presentation as part of the induction/orientation session for the Steering Committee and project team.</p>



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	<p>Project structure and formal lines of communication – Kaiwhakahaere role and Project Lead are the lead roles. Other senior roles in the budget. Pam and Tyne will meet with Dave and Jo on Thursday to discuss budget and roles.</p> <p>Tū Mai Taonga weekly update ready for approval to circulate. Add sentence to reflect that the cultural component of the feasibility report will welcome whānau input/feedback.</p> <p>Project team to:</p> <ul style="list-style-type: none"> - Summarise the project to date; - Establish the project needs that require Steering Committee input; - Put forth key urgent decisions that the committee must make first; - Inform important, less urgent decisions/actions <p><u>Feasibility update from Rosanna</u> John Parks is reviewing the document. Cultural input needs to be included first and we will take the necessary time to do that well. Email to funders for extension of time has been requested – Jo is drafting the request. The cultural part of the feasibility is integral to the overall document. The Board will need to approve the final before it is submitted.</p>
Update from Taumata	Taumata will ask to reduce the claim boundary so that it's not overlapping. Email thread started about the fisheries. Te Arawhiti email as per the report.
Visitor Information centre	Further info will be sent out
Capacity Contract	Rosanna will speak with Richard Nahi to advise that the Board are ready to proceed to sign off with the capacity contract.
Kaiwhakahaere role	Management role for the Trust. There will be sufficient budget from capacity contract to recruit for this senior role at approximately 70k. 60/40 split in terms of time and budget allocation. For Tū mai taonga there will also be a junior administrator position and contracted HR support.
Aotea Education	Tipi will discuss with Tyne the distribution model. Language and health portfolios – will need office space. Rosanna will scope out free or cheap options. Akapoua will be the on-island base for the Trust. Septic unit needs to be addressed. Workshops need to be cleared. Charles is preparing a written report. The office is the first priority.
Hirakimata Structures	Opo will put Hirakimata structures and signage discussion to the kaumātua roopu as well as discuss 17 th dawn service for unveiling of pou
Guiding permit active earth	Deferred
Haul Out Project Anna Davis	Anna Davis asked to see if there might be a kaiwhakarite / representative from the Ngati Rehua Ngatiwai ki Aotea Trust board who can join Elected Members on Tuesday 30 November from 1.10pm to 2pm via Teams to talk about the haul out project. Action 3: Opo and Tipi to attend haul out project meeting 30 Nov. Action 4: Taumata to attend 10am on the same day 30 November to join the business meeting with a short presentation around the plans for the Visitor Information Centre in the Summer. Tipi to provide backup support if needed
Pou proposal letter and Signage	Pou proposal has been supported. Mihi to Valmaine, Darren and Rodney. Council will lead this. It requires ongoing input.



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Stewardship Land submission	Deferred to next meeting
Date for Open meeting	Open meeting to be scheduled for next Monday. Panui to go out tomorrow (Tuesday). Newsletter to go out by the weekend together with the agenda
Other General Matters	Deferred
Whakamutunga	Meeting closed with a karakia 9.30pm
Next meeting	Monday 5.30pm
Summary of Resolutions	<p>Resolution 1 That the previous minutes (#23) be received and confirmed Moved: Opo Ngawaka Seconded: Rosanna Whaanga Carried</p> <p>Resolution 2 That the invoice payment for Storage King be approved Moved: Jeff Cleave Seconded: Tipi Howe Carried</p> <p>Resolution 3 That the insurance quotes as tabled be accepted, subject to the review of the advisor – Richard Harrison Moved: Jeff Cleave Seconded: Tipi Howe Carried</p> <p>Resolution 4 That Pam Armstrong be reimbursed at a later date when banking limitations permit for payment of the Invoice re trapping Moved: Jeff Cleave Seconded: Opo Ngawaka Carried</p>
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