



# Ngāti Rehua Ngātiwai ki Aotea Trust

Ka tangi Tukaiāia ki te moana e haere ana a Ngātiwai ki uta. Ka tangi Tukaiāia ki uta e haere ana a Ngātiwai ki te moana.

## #19 NRNWKA Board Minutes Ref:11021

Date and Time:	Monday 11 <sup>th</sup> October 2021 5.30pm
Trustees Secretary and Treasurer	Opo Ngawaka, Tipi Howe, Taumata Toki, Rosanna Whaanga, Jeff Cleave Pam Armstrong Tyne Martin
	Sonya Palmer attended and presented the Funding update report. Marilyn Stephens
<b>Agenda Item</b>	<b>Details</b>
<b>Karakia / Mihimihi</b>	Opo Ngawaka
<b>1. Apologies</b>	Nil
<b>2. Previous Minutes</b>	<b>Resolution 1</b> That the previous minutes (#18) be received and confirmed Moved: Opo Ngawaka Seconded: Jeffrey Cleave Carried
<b>3. Matters Arising</b>	Nil
<b>4. Financial Report</b>	Rat trapping email. This needs an invoice. <b>Action 1:</b> Jeff will follow up details and then Tyne will organise.  Insurance – Tyne has completed the insurance forms and is waiting on a response.  Financial policies – Minor adjustments to be made. Trustee remuneration policy. These will be sent out to Trustees for approval.  Storage King – Payments made. <b>Action 2:</b> Pam to advise Tavake that Tipi needs the code and keys to uplift files from Storage King and secure them at his place  Tyne and Jeff attended meeting with Jo and Dave re Tu mai Taonga financials. Mihi from Jeff for Tyne’s expertise and professionalism
<b>5. Conflict of Interest</b>	Nil
<b>6. Correspondence</b>	As per emails
<b>7. Status of actions</b>	<b>1:</b> Pam to send support letter for Protect Aotea after adding an intro sentence and checking the proper name of the Trust is used consistently. <b>Completed</b>  <b>2:</b> Taumata will prepare a response confirming a date (Nov) to meet with Te Arawhiti- <b>10<sup>th</sup> Nov confirmed</b>
<b>Updates</b>	
<b>8. Funding Report from Sonya</b>	Refer email report. Registered with Internal Affairs and Lotteries. In discussions with Foundation North. Lotteries Community may consider an administrator role. Application for Waitangi Day closes mid October. Exploring papakainga funding. Matauranga grants application was not successful however they will engage with us for other options. Also Maori land fund application is available.



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<p><b>9. Tu Mai Taonga</b></p>	<p>Richard summarised changes to MOU and TOR. Richard will follow up with GBIE lawyer Headline matters:</p> <ul style="list-style-type: none"> <li>- Financials – Tyne gave a report and has made associated recommendations.</li> <li>- Staffing –Independent contractors. Looking to do market comparisons for the roles. For the field workers the budget is for the minimum living wage \$22.75 hr. This needs to be reviewed.</li> <li>- Opo has had a discussion with Kate Waterhouse. GBIE started this process back in 2017. Important to look beyond the 3-4 years of funding. Kate is happy to walk alongside and is good at what she does.</li> <li>- Jeff spoke to the current expertise</li> <li>- This initiative is not just about pest eradication. It is also about Matauranga Maori. Its only fair that jobs are tendered out.</li> <li>- Continuity is important. Business continuity plan to be completed</li> <li>- <b>Three options</b> discussed for staffing: Option 1- Clean slate as 1 November. 2- Engage some or all current 5 staff for period x while we review and go out to market 3- Piecemeal approach – Take everyone across and work through the process. Recommendation for Option 2.</li> </ul> <p><b>Resolution 2:</b> That the Trust engage existing staff, up until 31 Jan 2022, to enable the steering committee to review requirements and implement an employment process. Moved: Tipi Howe Seconded: Rosanna Whaanga Carried</p> <p>Note: Taumata requested that the preferred date for exit be 30 December.</p> <ul style="list-style-type: none"> <li>- Delegations are to enable the steering committee to have oversight of day to day operations. Need to distinguish between senior leadership roles and other roles. Recommendations on the senior leadership roles should come back for the Boards approval.</li> <li>- Non senior roles should be delegated to senior management to do.</li> <li>- Process for committee - 2 yearly. Need two people to go on the sub committee from the group that have been nominated. Process – Person from the local Board and two others.</li> <li>- Meeting fees for sub committee- Get comparable rates</li> <li>- This is a long term journey and sustainability is required.</li> <li>- Equipment procurement. Bryn is looking into camera technology.</li> <li>- Tyne getting comparable quotes for health and safety. Tyne has sent through a generic business continuity template. A Covid 19 plan needs to be in place first.</li> <li>- Feasibility report needs to get underway. Finalising mana whenua names</li> </ul> <p>Jo emailed the update report and has requested a date for meeting (1.5 hours) Meeting time confirmed for Monday 22<sup>nd</sup> at 5.30pm</p>
<p><b>10. IT update</b></p>	<p>Deferred</p>
<p>Other Matters</p>	



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<p><b>11. MCHP (Mana Whenua) Governance Hui</b></p>	<p><b>Action 3:</b> Rosanna to confirm if she will attend MCHP Governance Hui on Wednesday 20 October 2021.</p> <p>Refer email and paper providing an outline of existing practice for Scheduling Sites and Places of Significance to Mana Whenua and Information Management:</p>
<p><b>13. Tavaki's appointment</b></p>	<p>Tavaki will be in Tonga till March next year. He has been appointed to a very important role for Tonga.</p> <p><b>Action 4:</b> Tyne to discuss with Tavake implications for bank approvals.</p>
<p><b>14. Request for landowners mtg</b></p>	<p>Request from L Hoey for landowners meeting re consultation Tu mai Taonga</p> <p><b>Action 5:</b> Advise whanau that information will be provided by the NRNWKA Trust to keep landowners and other key stakeholders informed by way of newsletters. When the steering committee is confirmed they will have a communications plan to ensure that processes are in place for all information channels.</p>
<p><b>14. Letter of Support Aotea Trap Library</b></p>	<p>Agreement to provide Aotea Trap library with a support letter.</p> <p><b>Action 6:</b> Pam to send a support letter and advise the Aotea Trap library that any matters that may impact on tangata whenua must be communicated back to the Trust.</p>
<p><b>15. Consent applications</b></p>	<p>Consent applications. Kelly Klink is able to assist. Resource Management needs to be set up in the future. In the interim expertise is sought via Don Prince, Ken, Rodney.</p> <p>Station Rock Rd application – Don Prince, Ken and Rodney have been approached.</p> <p><b>Action 7:</b> Opo to source the detail of the Station Rock Rd consent application, then Don and Ken will pick this up.</p>
<p><b>16. Visitor Information centre</b></p>	<p>Tipi, Taumata, Rosanna confirmed attendance for the meeting on Friday.</p>
<p><b>12. New Zealand Geographic Board request</b></p>	<p>New Zealand Geographic Board's (NZGB) programme to change the status of 1434 place names in Auckland from unofficial to official. See: <a href="#">Approving recorded (unofficial) place names as official</a> for information about the project.</p> <p>This <a href="#">basic web map</a> has the 1434 names categorised by Auckland's Local Board areas and includes advice on orthography (macrons, spelling) of the Māori place names.</p> <p>Trust will let them know by 4 February 2022 if Ngāti Rehua considers there would be any issues on changing the status of any of the names from unofficial to official.</p> <p><b>Action 8:</b> Pam to send email to Geographic Board and advise that Opo and Jeffrey will look at specific names relevant to Aotea.</p>
<p><b>13. Marine mammal filming application</b></p>	<p>Refer DOC email - any comments on this application would be appreciated by Wednesday 27<sup>th</sup> October 2021.</p> <p><b>Action 9:</b> DOC to be advised of NRNWKA support for marine mammal filming application.</p>
<p><b>14. Chairs Meeting</b></p>	<p>The date for the meeting with marae chairs and Ngatiwai chair has been confirmed for Thursday 14<sup>th</sup> 6pm.</p> <p><b>Action 10:</b> Invitation to be extended to Ngatiwai Kahui Kaumatua Chair for meeting 14/10</p>
<p><b>Portfolio Reports</b></p>	
<p><b>15. Update from Rosanna</b></p>	<ul style="list-style-type: none"> <li>- Has started Tu Mai Taonga feasibility report from the cultural perspective. Cultural framework completed. Mel advised that 64 different islands have done studies on feral cat eradication to refer to. Quite a few local models as well eg Hauturu</li> <li>- Will need to check with Jo as to her progress. Mel and Rosanna are keen to have zoom or face to face meeting with the roopu.</li> </ul>



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<p><b>16. Update from Jeff</b></p>	<ul style="list-style-type: none"> <li>- Biosecurity officer coming over to Aotea – Sha and Phoebe can assist with this initiative. Small amounts of Caluerpa have been found at Whangaparapara. The controlled area notice has to be supported by scientific evidence. This has also been supported by a rahui. To move the rahui further north – this can occur under Ahu moana however it will not be supported under the controlled area notice.</li> <li>- Marilyn asked – Coast guard boats do they belong to NRRWKA Trust? Not sure of the arrangement.</li> </ul>
<p><b>17. Update from Tipi</b></p>	<ul style="list-style-type: none"> <li>- When Covid lifts Tipi will visit the island</li> </ul>
<p><b>18. Update from Taumata</b></p>	<p>-MACA claim. Update from Tamaki Legal due in the next week. Meeting with one of the senior associates to follow.</p> <p>Action point response for meeting with Te Arawhiti regarding the settlement– 10<sup>th</sup> Nov 2021 will be confirmed for a meeting.</p> <p>Kaumatua noho – A more realistic date will be December due to COVID</p>
<p><b>Date: Next meeting</b></p>	<p>5.30pm every Monday. Next meeting is Monday 22<sup>nd</sup> following the meeting re Tu mai taonga with Jo and the team at 5.30pm</p>
<p><b>Karakia Whakamutunga</b></p>	<p>Meeting closed at 8.45 with a karakia from Tyne.</p>
<p><b>Summary of Resolutions</b></p>	<p><b>Resolution 1:</b> That the previous minutes (#18) be received and confirmed Moved: Opo Ngawaka Seconded: Jeffrey Cleave Carried</p> <p><b>Resolution 2:</b> That the Trust engage existing staff, up until 31 Jan 2022, to enable the steering committee to review requirements and implement an employment process. Moved: Tipi Howe Seconded: Rosanna Whaanga Carried</p>
<p><b>Summary of Actions</b></p>	<p><b>Action 1:</b> Jeff will follow up details for Rat trapping invoice and then Tyne will organise.</p> <p><b>Action 2:</b> Pam to advise Tavake that Tipi needs the code and keys to uplift files from Storage King and secure them at his place</p> <p><b>Action 3:</b> Rosanna to confirm if she will attend MCHP Governance Hui on Wednesday 20 October 2021</p> <p><b>Action 4:</b> Tyne to discuss with Tavake implications for bank approvals.</p> <p><b>Action 5:</b> Advise whanau that information will be provided by the NRRWKA Trust to keep landowners and other key stakeholders informed by way of newsletters. When the steering committee is confirmed they will have a communications plan to ensure that processes are in place for all information channels.</p> <p><b>Action 6:</b> Pam to send a support letter and advise the Aotea Trap library that any matters that may impact on tangata whenua must be communicated back to the Trust.</p> <p><b>Action 7:</b> Opo to source the detail of the Station Rock Rd consent application, then Don and Ken will pick this up.</p> <p><b>Action 8:</b> Pam to send email to Geographic Board and advise that Opo and Jeffrey will look at specific names relevant to Aotea.</p> <p><b>Action 9:</b> DOC to be advised of NRRWKA support for marine mammal filming application.</p> <p><b>Action 10:</b> Invitation to be extended to Ngatiwai Kahui Kaumatua Chair for meeting 14/10</p>



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**Minutes confirmed**

**Chair: Opo Ngawaka**