



Ngāti Rehua Ngātiwai ki Aotea Trust

Ka tangi Tukaiāia ki te moana e haere ana a Ngātiwai ki uta. Ka tangi Tukaiāia ki uta e haere ana a Ngātiwai ki te moana.

#22 NRNWKA Board Minutes Ref:011021

Date and Time:	Wednesday 10th Nov 2021 5.30pm
Trustees	Opo Ngawaka, Tipi Howe, Taumata Toki, Rosanna Whaanga, Jeff Cleave (attended till 8.30pm)
Others	Pam Armstrong Marilyn Stephens
Agenda Item	Details
Karakia / Mihimihi	Opo Ngawaka
1. Apologies	Tyne Martin
2. Previous Minutes	Resolution 1 That the previous minutes (#21) be received and confirmed Moved: Opo Ngawaka Seconded: Tipi Howe Carried
3. Matters Arising	Add to the previous minutes that – ‘Jeff and Taumata were not present from 7.15 onwards’
4. Financial Report	Financial report (as per email) Approval of payments. Resolution 2 That the payments as per the financial report be approved Moved: Jeff Cleave Seconded: Tipi Howe Carried
5. Conflict of Interest	Nil
6. Correspondence	As per emails
7. Status of actions	Deferred actions Action 1: Tyne to work on a recruitment policy – <i>In progress</i> Action 2: Nerina will assist and check the process with the Bank. <i>In progress</i> Action 3: Pam to prepare a draft support letter for Motairehe marae/ltd for the Boards approval. <i>Draft completed</i> Action 4: Opo will need to look at the Sea change take and find out more detail around the mapping and strategy. Protective mechanisms for Aotea are important. <i>Deferred</i> Action 5: Taumata to progress mtg with Visitor Information centre and feedback at future meeting <i>Need confirmation to proceed. A paper will be written. This is an ‘on island’ opportunity</i> Action 6: Opo to speak with Aotea Health and then feedback can be passed on to NWTB. The uptake of vaccinations may be lower than we think. Any support around education would be useful. <i>Aotea Health have a kai Manaaki (Jolene) and NWTB have approached Elaine. Both are working together starting this week.</i>



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	<p>Action 7: Portfolio updates with pics needed by the weekend for the monthly newsletter – <i>Opo has sent info.</i></p> <p>Action 8: Where there is work opportunities and NRNWKA have some awareness of these opportunities, then it should be advertised on our NRNWKA page. Jeff will get more detail on the upcoming opportunities and then these can be advertised. <i>This is noted. The policy will be ‘ All job opportunities that NRNWT have involvement in are to be advertised’. There will be opportunities coming up.</i></p> <p>Action 9: Taumata to send his sample logo – <i>Deferred</i></p> <p><u>Previous actions from 1/11/21</u></p> <p>Action 1: Tyne to prepare a draft schedule for resource management fees – <i>In progress</i></p> <p>Action 2: That Richard communicate /advise ‘Sub committee’ is the correct term not Steering Committee. Seek Richards advice on this. <i>Completed</i></p> <p>Action 3: Advise Marae representatives that where conflict of interest arises regarding awarding of contracts they cannot vote. <i>Completed</i></p> <p>Action 4: Pam to prepare communications in association with Makere/Jo and embargo till Board are ready to release. <i>In progress</i></p>
Other Items and updates	
<p>Kawa Marae update meeting</p>	<p>Discussion regarding the update meeting called by Kawa Marae. The invitation was not from Ngāti Rehua. Perceptions of division.</p> <p>Opo reported that there were some good things that came out of that meeting with a lot of whānau in attendance. Marilyn noted that people learnt information that they did not know.</p>
<p>Visitor Information Center</p>	<p>Resolution 3: That the NRNWTB proceed with the opportunity to take on the Visitor Information centre initiative Moved: Taumata Toki Secoded: Jeff Cleave Carried</p>
<p>Tu Mai Taonga</p>	<p>Contract, MOU, TOR, Sub Committee, Invoicing, Decision making process, Next steps</p> <p>Summary of the Tu mai taonga initiative needs to go out to the whānau. This was raised at the previous meeting as an action point however the MOU, TOR and Sub Committee details also needed to be progressed.</p> <p>Resolution 4: That the MOU and TOR be approved and that the Tu Mai Taonga JFN Contract be signed off and an invoice submitted Moved: Opo Ngawaka Secoded: Rosanna Whaanga Carried</p> <p>Resolution 5: That Sue Daly, Izzy Fordham and Kate Waterhouse be confirmed as the Sub Committee representatives for Tu Mai Taonga. Moved: Jeff Cleave Secoded: Tipi Howe Carried</p>



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	<p>Noted: Taumata disagreed with the decision to appoint Kate Waterhouse.</p> <p>Action 1: Pam to confirm if community nominees have accepted nominations and then progress to confirming invitation to be on the sub committee</p> <p>Action 2: Pam to seek confirmation from Kawa and Motairehe of representatives by this Friday.</p> <p>Board rep: Opo Ngawaka and Jeff Cleave were both recommended as the NRNWKA representative for Tu mai Taonga sub committee. Rosanna, Tipi and Taumata went in committee for a discussion and then advised that their decision was to invite Opo to take on the role. Opo accepted 'to serve'.</p> <p>Jeff requested that the minutes reflect that he was 100% opposed to the decision. He raised concerns of nepotism and bias and stated that he will seriously consider his next steps.</p> <p>Jeff exited the meeting at 8.30pm</p>
Future roles to fill gaps	<p>Discussion regarding a NRNWKA management role. Marilyn noted the need for a resource management / administrative function.</p>
Trust Deed	<p>Resolution 6: That Marilyn be tasked to lead a working group to look into the Trust Deed/Constitution.</p> <p>Moved: Taumata Toki Seconded: Opo Ngawaka Carried</p> <p>Jeff and Tipi were not present at this point (8.50pm)</p> <p>Richard will be invited to review.</p>
Paparahi Block - Landowners	<p>Rosanna has advised that on our land blocks, landowners do not want others on there without permission</p>
MOE Grant	<p>At last stages of securing funding for Term 1 via MOE. This will support schooling associated needs. Public Liability Insurance is a requirement and this is in progress. NZI will provide the insurance coverage.</p> <p>This funding support will be promoted to whānau. Mihi to Tipi for his efforts to get the funding support for whānau.</p>
DOC Building	<p>Jeff has followed up the lease with DOC. An agreement is expected in 3 weeks for use of the building. Return of office in the first phase. Peppercorn lease -Aprox \$1 per year. It's a huge space. Septic tank system or alternative required for the office.</p>
Kauri Die back	<p>Resolution 7: That support be given for the request to utilise soil samples</p> <p>Moved: Jeff Cleave Seconded: Opo Ngawaka Carried</p>



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	It was suggested that a report be given to the Trust upon completion of the initiative.
Caluerpa MPIE	<p>Mana enhancing agreement – This is an excellent document. Hori Parata had input in to the document.</p> <p>Jeff apologised for proceeding with signing off on the agreement without having brought it to the Trust to look over and give them the opportunity to comment and approve/endorse.</p> <p>Process/Policy. In the future, any documents that require a signature from the Board must come through the Board before sign off.</p> <p>If in doubt always bring it back to the Board meetings before proceeding.</p> <p>Resolution 8: That the Board supports the mana enhancing agreement (MEA) signed with MPI.</p> <p>Moved: Jeff Cleave Seconded: Taumata Toki Carried</p>
Tieke trans-location	Deferred to next meeting
Myrtle rust	Email received from Kirsty at DOC. Hori has been linked into this.
Meeting with NWTB re Mana whenua representation	Deferred to next meeting.
Sea change	Tautoko for the press release article received from Kelly Klink.
Three waters	Opo attended a presentation on 3 waters. A lot of this applied to urban areas. Supply and holding of water are key issues for Aotea.
Freshwater programme	<p>SoW Refer email from Elna van Rooyen. The SOW allows for attendance fee payments from Auckland City Council</p> <p>Resolution 9: That the Statement of Works as received be signed off.</p> <p>Moved: Opo Ngawaka Seconded: Tipi Howe Carried</p>
Auckland Zoo application	Rosanna will attend a site meeting at Western Springs before the end of November
Resource Management Amendment Bill	Tipi will attend the Resource Management Amendment Bill meeting
Pouwhenua	Third position for pouwhenua to be decided. Kaitiaki will be incorporated into the design. Toi wananga end of Jan/Feb



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NZ Geographic Boards request for feedback	Te Kete Rukuruku presentation email – Obligation to use official names
Registration validation	Validation of 8 registrations – Interim process required. Deferred to next meeting
Treaty Update	Email from Maurein for a meeting Friday 9 am. Taumata, Jeff and Tipi to attend. Rosanna may possibly be able to attend. Valmaine and Marilyn invited to attend.
Whakamutunga	8.55 pm Karakia by Opo Ngawaka
Next meeting	Monday 5.30pm
Summary of Resolutions	<p>Resolution 1: That the previous minutes (#21) be received and confirmed Moved: Opo Ngawaka Seconded: Tipi Howe Carried</p> <p>Resolution 2: That the payments as per the financial report be approved Moved: Jeff Cleave Seconded: Tipi Howe Carried</p> <p>Resolution 3: That the NRNWTB proceed with the opportunity to take on the Visitor Information centre initiative Moved: Taumata Toki Seconded: Jeff Cleave Carried</p> <p>Resolution 4: That the MOU and TOR be approved and that the Tu Mai Taonga JFN Contract be signed off and an invoice submitted Moved: Opo Ngawaka Seconded: Rosanna Whaanga Carried</p> <p>Resolution 5: That Sue Daly, Izzy Fordham and Kate Waterhouse be confirmed as the Sub Committee representatives for Tu Mai Taonga. Moved: Jeff Cleave Seconded: Tipi Howe Carried Noted: Taumata disagreed with the decision to appoint Kate Waterhouse.</p> <p>Resolution 6: That Marilyn be tasked to lead a working group to look into the Trust Deed/Constitution. Moved: Taumata Toki Seconded: Opo Ngawaka Carried</p> <p>Resolution 7: That support be given for the request to utilise soil samples Moved: Jeff Cleave Seconded: Opo Ngawaka Carried</p> <p>Resolution 8: That the Board supports the mana enhancing agreement (MEA) signed with MPI. Moved: Jeff Cleave Seconded: Taumata Toki Carried</p> <p>Resolution 9: That the Statement of Works as received be signed off. Moved: Opo Ngawaka Seconded: Tipi Howe Carried</p>



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Summary of Actions	<p>Action 1: Pam to confirm if community nominees have accepted nominations and then progress to confirming invitation to be on the sub committee</p> <p>Action 2: Pam to seek confirmation from Kawa and Motairehe of representatives by this Friday.</p>
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Approved: