



## Contract for Service

Ngāti Rehua -Ngātiwai ki Aotearoa are calling for expressions of interest for a **kaiarahi – administrator**.

### PRIMARY FOCUS - TE AROTAHI MATUA

This contract for service has two primary areas of focus.

- Ensuring the NRNWKA programmes of work are in accordance with the principles and tikanga of NRNWKA.
- Effective administrative support for the Capability Strategy and associated work streams of the Trust

### Experience - Ngā Pukenga

- Knowledge of and experience in hapu/iwi development.
- Demonstrated administrative experience.
- Demonstrated excellence in both verbal and written language skills including Te Reo Maori is essential.
- Sound knowledge of Ngāti Rehua - Ngātiwai ki Aotearoa, hitori, tikanga, relationships and processes.
- An ability to work with Ngāti Rehua - Ngātiwai ki Aotearoa whānui, hapū and iwi.
- Awareness of and affinity for the needs and aspirations of Ngāti Rehua -Ngātiwai ki Aotearoa.

### Qualifications - Ngā Tohu Mātauranga

- An undergraduate degree is **preferred**.
- Te Reo/Tikanga

### Contact Details

To apply, or to enquire further in confidence, contact the Trust Secretary on:

PH: 021704084;

Email: [ngatirehuatrustboard@gmail.com](mailto:ngatirehuatrustboard@gmail.com)

Applications close 16 January 2021



## Contract for Service

Ngāti Rehua - Ngātiwai ki Aotea are calling for expressions of interest for a **Kaiwhakahaere – (General Manager)**.

### PRIMARY FOCUS - TE AROTAHI MATUA

This contract for service has two primary areas of focus.

- Firstly, the design and implementation of strategy and programmes of work which align with the organisational priorities and obligations of the Trust.
- Secondly, the effective development, implementation and growth of a Capability Strategy and associated work streams of the Trust

### Experience - Ngā Pukenga

- Demonstrated leadership/management experience.
- Demonstrated knowledge of the factors impacting on organisational culture and behaviours, and their relationship to organisational performance.
- Extensive experience in both the design and deployment of integrated organisational development initiatives, specifically funding and planning, reporting and relationship management.
- Extensive knowledge of and experience in hapu/iwi development.
- Experience in public speaking/presentation.
- Demonstrated excellence in both verbal and written language skills is essential.
- Sound knowledge of Ngāti Rehua - Ngātiwai ki Aotea, hitori, tikanga, relationships and processes.
- Knowledge of te reo and tikanga necessary to discharge the function of the role.
- An ability to work with Ngāti Rehua - Ngātiwai ki Aotea whānui, hapū and iwi.
- Awareness of and affinity for the needs and aspirations of Ngāti Rehua - Ngātiwai ki Aotea

### Qualifications - Ngā Tohu Mātauranga

- A postgraduate qualification in Management/Leadership is **preferred**.
- An undergraduate degree is a **minimum** requirement

### Contact Details

To apply, or to enquire further in confidence, contact the Trust Secretary

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